

SCHOOL ASSOCIATION COMMITTEES

IN TASMANIAN GOVERNMENT SCHOOLS

DEPARTMENT OF
EDUCATION
learners first



Did you know?

The School Association Committee is an elected group of School Association members. The Committee represents the Association.

The Committee undertakes administrative and decision making activities on behalf of the Association, and to the benefit of the school.

Why get involved?

The fact sheet [School Associations](#) provides information on the valuable role of the Association. Being a Committee member is a commitment that is highly valued and recognised by the school.

Being on the Committee is a rewarding role, where parents and community members' skills and knowledge support the school. This contributes to helping learners succeed and provides an opportunity to be actively involved and engaged in the school.

The Committee is also a place of learning, contributing to developing experience and new skills for all members.

What are the roles in the Committee?

At the first meeting following their election, the Committee elects the following office holders:

- a chairperson (who must be a parent member or a community member, not an employee of the Department)
- a deputy chairperson (who can be a parent member or a community member, where possible not an employee of the Department)
- a secretary (can be a parent member, community member or staff member)
- a treasurer (can be a parent member, community member or staff member)

Is a Principal a member of the Committee?

The Principal is an ongoing member of the Committee, so is not subject to the election or rotation of office.

The Principal is not counted as a staff member in the Committee. For example, a Committee can have up to three staff members. This means that a Committee can include three staff members, plus the Principal.

How many Committee members are there?

To ensure the Committee is representative of the Association members, it must consist of a minimum of five elected members, including:

- not less than three parent members;
- not more than three community members; and
- at least one staff member, but no more than three staff members.



The maximum number of Committee members depends on your Association Constitution, which can be found in the [Online register](#).

How often do the Committee meet?

The Committee meets at least once per term.

How can I get involved in the Committee?

If you are a member of the Association you can nominate to stand on the Committee. To be elected to the Committee you would need to complete a nomination form.

Committee ballots will take place before the end of the Association year or if there is a vacancy. The Chairperson or Principal can give you further information on your Committee. They can explain when nominations for the Committee are due and what roles are available.

How do I find out who is a Committee member?

Speak with the school or Committee to find out who is a current Committee member.

How can I get more information?

If you would like further information about Associations, you can contact:

Your school or college, including:

- any current member of your School Association Committee
- the Principal or staff at your school

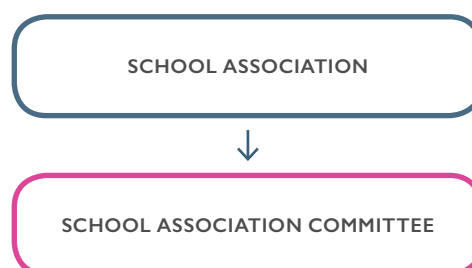
Tasmanian Association of State School Organisations (TASSO):

- email info@tasso.org.au or visit the website www.tasso.org.au

The Department of Education:

- [School Associations](#) website
- phone the Department of Education on 1800 816 057 (Free call)
- email schoolassociations@education.tas.gov.au

School Association Structure



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